

Permanent Building Committee Meeting
Minutes of Tuesday, May 31, 2016
Town Hall, Room 130

Call to Order: Wayne Klocko called the meeting to order at 7:04 p.m.

Meeting Attendees:

PBC Members

Diane Jurmain, Wayne Klocko, Craig Schultze, Pat Sheehan, Jon Wine, Kim Borst (Secretary)

Ex-Officio Member

Catherine MacInnes (BOS)

Other Attendees

Keith Edison (Town of Millis – Chief of Police)

Catherine MacInnes will be the new Selectmen's Representative to the Permanent Building Committee.

Police/Fire Project:

Tiered Floor in Training Room

At their last meeting, the Selectmen approved the not to exceed change order of \$13,000 for the tiered floor in the training room at the Police Station. There was some question after the meeting about whether or not the tiered floor in the training room was handicapped compliant. Wayne Klocko sent a memo to Mark Saccoccio at CDR Maguire who did research on the Massachusetts and Federal Guidelines and reported back that the room is fully compliant. Mike Giampietro the town building inspector, is questioning some of the state requirements.

The question was asked if this tiered training room option best meets the training needs of the police department and secondarily, community uses. The decision to go with the tiered training room started early in the design process where the goal for the training room was to create the best environment for education. It was determined that the tiered floor offers the most conducive environment for training and also offers the community a new, unique space that will suit different needs than that of the library and town hall.

The tiered floor was part of the original plan for the project and had to be cut at one point to bring the project within budget. The intention was always to try to add as much back into the project from the original plan as possible while still remaining on budget.

Wayne Klocko polled the PBC voting members regarding moving ahead with the tiered training room as previously voted and all agreed that we should move ahead with it provided that all parties are in agreement that it is handicap accessible.

Valley Communication Security Contract

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Security and access control has now been included in Agostini's scope of work. Valley proposed an upgrade to video surveillance that is more robust and has greater functionality than the base system. The cost of the upgrade would be \$9,857.21. PBC members discussed and agreed not to move forward with the upgrade. If this is something that the police would like to do at a later date they can, but no money will come out of the project budget for this upgrade.

Donnegan Systems Specifications and Pricing

Chief Edison provided a handout (see Handout A) of equipment specifications and pricing from Donnegan Systems including mobile shelving, evidence pass-thru locker, handgun lockers and freestyle modular lockers. This vendor is on the state contract list so three bids are not required. Multiple vendors were looked at but Donnegan was far superior in quality.

Jon Wine made a motion to recommend to the Selectmen to enter into a contract with Donnegan Systems for the not to exceed amount of \$80,526. Diane Jurmain seconded the motion and it passed unanimously.

Owner Supplied Furnishings

A police dispatch console from Wright Line was recommended by Chief Edison. The work station for dispatch is ADA compliant, made of steel, offers a compartment for computers and keeps all wiring contained within the walls of the unit. The other vendor that was looked at was W.B. Bills which offered a console made of laminate that wouldn't hold up as well. The recommended work station would cost approximately \$15,000 which is GSA pricing and within budget.

Craig Schultze made a motion to recommend to the Selectmen the purchase of a Wright Line work station in the amount of \$15,161.83. Jon Wine seconded the motion and it passed unanimously.

Proposed Letter to Planning Board

A letter to the Planning Board for the changes to the police station relating to the flag pole and landscaping was shared with the committee and reviewed. Suggested changes were incorporated and letter will be forwarded to Planning Board.

Minutes

Meeting minutes from 5/10/16 were presented and reviewed.

Diane Jurmain made a motion to accept the minutes of 5/10/16 as amended. The motion was seconded by Craig Schultze and passed unanimously.

Adjournment

Diane Jurmain made a motion to adjourn the meeting at 8:40 p.m. The motion was seconded by Craig Schultze and passed unanimously.

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Submitted by:
Kimberly Borst
Secretary, Permanent Building Committee

The next meeting of the Permanent Building Committee will be held on June 14, 2016, 7 p.m. at the Town Hall, room 130.